

FACILITIES SPECIALIST TEAM LEADER SUPERVISOR

This unique partnership of qualifications equips you with knowledge, skills, and behaviours in leadership styles, communication, team management, performance management, and problem-solving. It offers a robust foundation for a career in team leadership and supervision, particularly within the facilities management sphere, focusing on customer and stakeholder relations.

This tailor-made qualification package includes both the Level 3 Team Leader/Supervisor apprenticeship, as well as the Level 3 IWFM award. It offers comprehensive training in key leadership and facilities management topics, such as the organisation's facilities management arrangements, understanding the internal environment, as well as interactions with customers and suppliers. As a team leader or supervisor, you'll have a pivotal role in motivating and engaging your team, optimising their performance, and ensuring their full potential is realised. With the skills and knowledge acquired, you can progress to more senior positions within the organisation or pursue further training in leadership, management, or facilities management.

 Level 3	 £0 to £225 <i>Maximum cost for non-levy employers and micro-businesses</i>
 15+ months <i>Approximate on-programme training (does not include EPA period)</i>	 £4,500 <i>Maximum cost/funding for levy employers + £100 IWFM Certification fee</i>



Knowledge

- Understand operational management approaches and model
- Know how to set up and manage a project using relevant tools and techniques
- Understand business finance: how to manage budgets, and financial forecasting
- Understand different leadership styles, how to lead multiple and remote teams
- Understand approaches to partner, stakeholder and supplier relationship management



Skills

- Self-awareness & management of self
- Planning & prioritisation
- Leading & Managing multiple & remote teams
- Building Relationships
- Problem-solving and decision making
- Managing Change
- Dealing with conflict
- Project Management and Business development tools
- Delegating & giving feedback effectively
- Finance and Data Security



Behaviours

- Drive to achieve
- Inclusive - Open, approachable, authentic, and able to build trust with others
- Agile - Flexible to the needs of the organisation. Is creative, innovative and enterprising when seeking solutions to business needs
- Professionalism

IWFM UNIT OPTIONS

(see last page)

ENROLMENT TIMELINE



CONGRATULATIONS YOU ARE NOW ON THE PROGRAMME

Team Leader or Supervisor
LEVEL 3

+

IWFM
LEVEL 3

+

Professional recognition/membership
IWFM+ILM



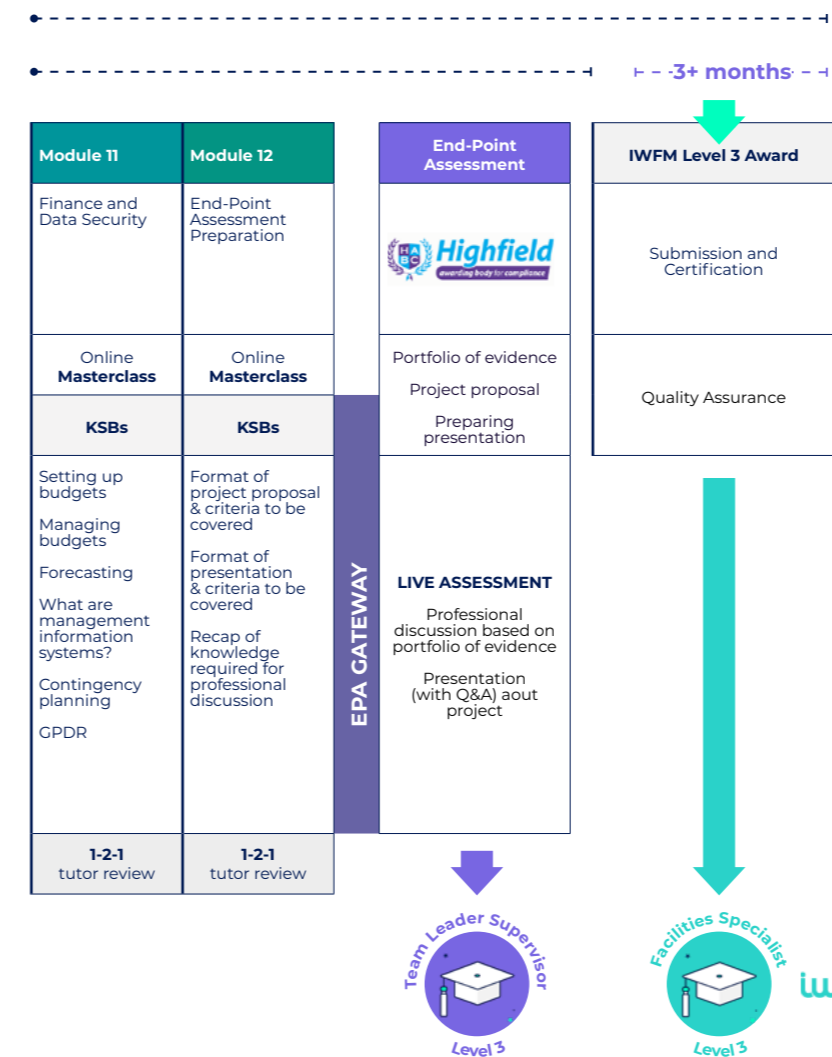
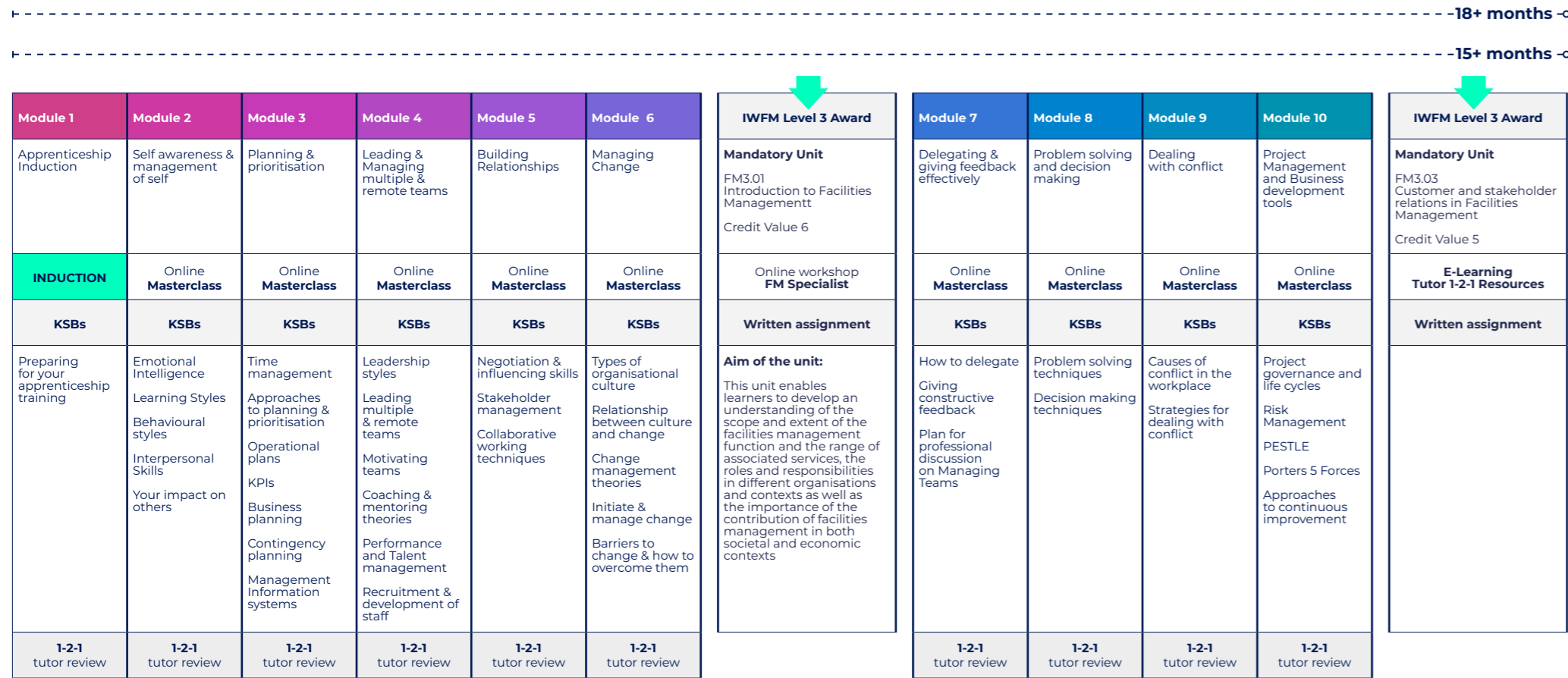
Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

find out more



FACILITIES SPECIALIST TEAM LEADER OR SUPERVISOR ROADMAP

Modules are delivered holistically through-out the programme.



IWFM Level 3 Qualification Specification V1.0 Structure of the qualifications IWFM Level 3 Award in Facilities Management

The IWFM Level 3 Award in Facilities Management is an 11-credit qualification (total qualification time 110-hours) and consists of two mandatory units only

REF	UNIT TITLE	CREDITS	UNIT TYPE
MANDATORY UNITS			
FM3.01	Overview of Facilities Management	6	Knowledge
FM3.03	Customer Service	5	Knowledge

