

# FACILITIES MANAGEMENT

PATHWAY PROSPECTUS

2024 - 2025



DISCOVER THE **FACILITIES MANAGEMENT** PATHWAY

Our Facilities Management pathway has been shaped through over 10 years experience of delivering impactful training and qualifications to the facilities industry. This pathway incorporates both hard and soft facilities management areas and creates progression opportunities from Level 2 through to Level 5.



# FACILITIES MANAGEMENT PATHWAY

Throughout the last decade we've utilised our experience and know-how within facilities to deliver impactful, specialised training that aligns with the ever evolving landscape of the industry. From soft to hard facilities management, our training aims to meet the requirements and challenges found in commercial and healthcare settings and aid in the creation of a highly skilled, proficient frontline workforce alongside talented leaders with industry leading experience and knowledge.



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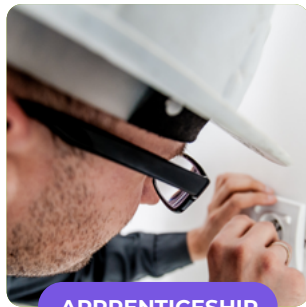
Level 2



APPRENTICESHIP

Level 2 | 13 Months

**Facilities Services Operative**



APPRENTICESHIP

Level 2 | 15 Months

**Property Maintenance Operative**



APPRENTICESHIP

Level 2 | 12 Months

**Cleaning Hygiene Operative (Commercial)**



APPRENTICESHIP

Level 2 | 12 Months

**Cleaning Hygiene Operative (Healthcare)**

Level 3



APPRENTICESHIP

Level 3 | 14 Months

**Facilities Management Supervisor**



APPRENTICESHIP

Level 3 | 14 Months

**Safety, Health and Environmental Technician**

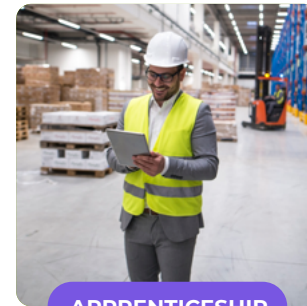


APPRENTICESHIP

Level 3 | 14 Months

**Facilities Specialist or Team Leader Supervisor**

Level 5



APPRENTICESHIP

Level 5 | 15 Months

**Facilities Specialist Operations or Departmental Manager**



Linked to our Facilities Management pathway providing career advancement and progression opportunities.

[find out more](#)



APPRENTICESHIP

# FACILITIES SERVICES OPERATIVE

The Facilities Services Operative Level 2 Apprenticeship prepares individuals for a career in facilities services, a sector that plays a crucial role in the smooth running of businesses and organisations across a variety of sectors. This apprenticeship covers a range of topics, including health and safety, building maintenance, customer service, and teamwork.

Upon completion of the apprenticeship, apprentices will have a solid understanding of facilities services and will be able to contribute to the operational effectiveness of any business setting, from offices and schools to hospitals and retail spaces. They will also be equipped with the skills and knowledge to handle routine and non-routine tasks, resolve problems, and maintain facilities to a high standard.

As a Facilities Services Operative, they will have a vital role in ensuring the safety, cleanliness, and efficiency of their workplace. They will also be able to work effectively as part of a team, communicate professionally with staff and customers, and represent their organisation positively. With these skills, they will be able to progress to more senior roles within their organisation or pursue further training in facilities services such as with our level 3 and higher facilities apprenticeships.



**Level 2**



**£0 to £150**

*Maximum cost for non-levy employers and micro-businesses*



**13+ months**

*Approximate on-programme training (does not include EPA period)*



**£3,000**

*Maximum cost/funding for levy employers*



## KNOWLEDGE

- Legislation including COSHH and RIDDOR
- Hard & Soft facilities management
- Roles and responsibilities in facilities management
- Risk Assessments
- Customer Service
- Social responsibility and sustainability policies including safeguarding



## SKILLS

- Working in Facilities Services and personal development
- Working with Customers and Others in Facilities Services
- Project Management
- Health and Safety in Facilities Services
- Risk Assessments
- Using equipment and stock control
- SOPs and SLAs
- Sustainability and Environmental Issues for Facilities Service
- Feedback and improvement



## BEHAVIOURS

- Customer Focus
- Team working
- Personal effectiveness
- Attention to detail
- Honesty
- Adaptability

Modules are delivered holistically through-out the program.

----- 15+ months -----											
----- 12+ months -----										----- 3+ months -----	
Module 1	Module 2	Module 3	Module 4	Module 5	Module 6	Module 7	Module 8	Module 9	Module 10	Module 11	End-Point Assessment
Apprenticeship Induction	Working in Facilities Services and personal development	Working with Customers and Others in Facilities Services	Project Management	Health and Safety in Facilities Services	Risk Assessments	Sustainability and Environmental Issues for Facilities Service	Using equipment and stock control	SOPs and SLAs	Feedback and improvement	End-Point Assessment Preparation	



Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

[find out more](#)



APPRENTICESHIP

# CLEANING HYGIENE OPERATIVE (COMMERCIAL)

The Level 2 Cleaning Hygiene Operative Apprenticeship is an in-depth training programme tailored for those aiming for a foundational career in the cleaning and hygiene sector. This apprenticeship dives deep into a myriad of subjects including, but not limited to, the basics of cleaning techniques, COSHH, health and safety regulations, the importance and execution of hygiene practices, and the fundamentals of equipment and product usage.

Upon completing this apprenticeship, apprentices will not only possess a profound understanding of cleaning and hygiene operations but will also be adept at implementing best practices in diverse environments, especially within the facilities management industry. This ensures the creation of safe, clean, and hygienic spaces, vital to the well-being and productivity of its occupants. An added value of this apprenticeship is the career development unit, which is instrumental in providing apprentices with the guidance and skills necessary to climb the ladder within their roles. It facilitates their understanding of the industry's broader landscape and helps them strategise for future growth. This unit is a testament to our belief in nurturing talents beyond the apprenticeship, allowing them to explore roles in facilities management and access apprenticeship progression routes onto the facilities management or other apprenticeships we offer.



**Level 2**



**£0 to £250**

*Maximum cost for non-levy employers and micro-businesses*



**12+ months**

*Approximate on-programme training (does not include EPA period)*



**£5,000**

*Maximum cost/funding for levy employers*



## Knowledge

- Manage risk and identify when there is a need for change from routine to enhanced cleaning protocols
- Handle, use and dispose of cleaning chemicals following COSHH
- Disposal of all types of waste
- Selection and safe use of cleaning equipment and machinery for routine and specialist cleaning tasks
- Recognise and report the signs of pest infestation
- Rapid response cleans
- The difference between disinfection and cleaning
- Correct storage practices
- The reasons for security of premises, cleaning equipment and materials, and the implications of a security breach
- Soil classification and soil contaminant removal methods
- Accurate data reporting
- Gaining guidance and support
- Sustainable practices in the workplace
- Data protection legislation



## Skills

- Select and use the most appropriate cleaning agent appropriate to different surface types
- Rapid response clean requests
- Conduct cleaning and disinfection tasks
- Ensuring the security of cleaning equipment and materials and premises
- Communicate with colleagues, clients, and other stakeholders professionally
- Apply procedures for reporting shortages, incidents, accidents, and issues with delivering cleaning services
- Use PPE and comply with the organisational uniform policy
- Conduct cleaning tasks according to specialist commercial requirements



## Behaviours

- Work with respect and professionalism
- Work independently and as part of a team; escalating areas of concern and working to evidence-based best practice
- Work in a consistent manner, taking responsibility for your own actions and completed work
- A flexible approach to your work when required
- Work in a sustainable way, considering the environment and making best use of products and materials
- Champion equality and diversity

Modules are delivered holistically through-out the programme.

15+ months

12+ months

3+ months

Module 1	Module 3	Module 5	Module 7	Module 9	Module 11	Module 13	Module 15	End-Point Assessment
Apprenticeship Induction	Workload Management and Rapid Response	Soil Removal Techniques	Cleaning and Disinfection	Customer Communication and Service	Waste Disposal and Environmental Care	Security and Data Protection	End-Point Assessment Preparation	Portfolio of evidence <b>REMOTE ASSESSMENT</b> Knowledge Test <b>LIVE ASSESSMENT</b> Observation and Questioning Interview
Module 2	Module 4	Module 6	Module 8	Module 10	Module 12	Module 14		
Core Cleaning Services	Health, Safety, and Environmental Standards	Cleaning Agents and Applications	Equipment and PPE Usage	Housekeeping and Storage Management	Reporting and Recording	Advanced Cleaning Techniques and Best Practices		



Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

[find out more](#)



APPRENTICESHIP

# CLEANING HYGIENE OPERATIVE (HEALTHCARE)

Dive into a specialised career with our Level 2 Cleaning Hygiene Operative Apprenticeship, tailored for healthcare settings. This comprehensive programme covers essential modules such as patient-centric cleaning practices, infection control, and compliance standards crucial for maintaining pristine healthcare environments.

Apprentices will gain hands-on experience in healthcare waste management, regulatory compliance, and patient confidentiality. Upon completion, apprentices can pursue various progression routes, including roles in facilities management, safety, health & environment technician apprenticeships, or specialised cleaning services within the healthcare sector.



**Level 2**



**£0 to £250**

*Maximum cost for non-levy employers and micro-businesses*



**12+ months**

*Approximate on-programme training (does not include EPA period)*



**£5,000**

*Maximum cost/funding for levy employers*





### Knowledge

- Manage risk and identify when there is a need for change from routine to enhanced cleaning protocols
- Handle, use and dispose of cleaning chemicals following COSHH
- Disposal of all types of waste
- Selection and safe use of cleaning equipment and machinery for routine and specialist cleaning tasks
- Recognise and report the signs of pest infestation
- Rapid response cleans
- The difference between disinfection and cleaning
- Correct storage practices
- The reasons for security of premises, cleaning equipment and materials, and the implications of a security breach
- Soil classification and soil contaminant removal methods appropriate to levels of soiling
- Accurate data reporting
- Gaining guidance and support
- Sustainable practices in the workplace
- Data protection legislation



### Skills

- Select and use the most appropriate cleaning agent appropriate to different surface types
- Rapid response clean requests
- Conduct cleaning and disinfection tasks
- Ensuring the security of cleaning equipment and materials and premises
- Communicate with colleagues, clients, and other stakeholders professionally
- Apply procedures for reporting shortages, incidents, accidents, and issues with delivering cleaning services
- Use PPE and comply with the organisational uniform policy
- Conduct cleaning tasks to the appropriate hygiene standard to ensure infection prevention and control of the healthcare environment
- Communicate with service users considering their possible emotional, mental health and physical issues
- Conduct cleaning tasks according to specialist commercial requirements



### Behaviours

- Work with respect and professionalism
- Work independently and as part of a team; escalating areas of concern and working to evidence-based best practice
- Work in a consistent manner, taking responsibility for your own actions and completed work
- A flexible approach to your work when required
- Work in a sustainable way, considering the environment and making best use of products and materials
- Champion equality and diversity

Modules are delivered holistically through-out the programme.

15+ months

12+ months

3+ months

<b>Module 1</b>	<b>Module 3</b>	<b>Module 5</b>	<b>Module 7</b>	<b>Module 9</b>	<b>Module 11</b>	<b>Module 13</b>	<b>Module 15</b>	<b>End-Point Assessment</b>
Apprenticeship Induction	Equipment Handling in Healthcare	Health, Safety, and Infection Control	Disinfection Protocols	Healthcare Communication Skills	Healthcare Waste Management	Security and Confidentiality in Healthcare	End-Point Assessment Preparation	
<b>Module 2</b>	<b>Module 4</b>	<b>Module 6</b>	<b>Module 8</b>	<b>Module 10</b>	<b>Module 12</b>	<b>Module 14</b>		<b>REMOTE ASSESSMENT</b> Knowledge Test
Healthcare Environment Cleaning	Patient-Centric Cleaning Practices	Cleaning Agents in Healthcare	Safe Equipment and PPE Practices	Storage and Housekeeping in Healthcare	Documentation and Compliance	Specialised Cleaning in Healthcare		<b>LIVE ASSESSMENT</b> Observation and Questioning Interview



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Linked to our  
Construction and  
Trade Pathway and  
Facilities  
Management  
Pathway providing  
career advancement  
and progression  
opportunities.

[find out more](#)



APPRENTICESHIP

# PROPERTY MAINTENANCE OPERATIVE

The Property Maintenance Operative Level 2 Apprenticeship is a comprehensive training programme that prepares individuals for a career in property maintenance. This apprenticeship covers a range of topics, including health and safety, carpentry, plumbing, electrical systems, painting and decorating, and building maintenance.

Upon completion of the apprenticeship, apprentices will have a solid understanding of the property maintenance industry and will be able to work effectively in a variety of settings, including residential and commercial properties. They will also be equipped with the skills and knowledge to diagnose and repair common property maintenance issues, such as leaks, electrical faults, and structural damage. As a Property Maintenance Operative, they will play a vital role in ensuring that properties are well-maintained, safe, and comfortable for occupants. This apprenticeship involves 2 days of practical training block release every quarter at our Worcester Training Centre.



**Level 2**



**£0 to £700**

*Maximum cost for non-levy employers and micro-businesses*



**15+ months**

*Approximate on-programme training  
(does not include EPA period)*



**£14,000**

*Maximum cost/funding for levy employers*



### Knowledge

- Types of building structures, materials and components
- Regulatory compliance
- Hand and power tools
- Quality assurance and continuous improvement
- Environment and sustainable practice
- Health and safety
- The principles and requirements of Planned Preventative Maintenance (PPM) and Reactive Maintenance
- Risk mitigation
- Handling information and data



### Skills

- Planning for maintenance
- Ensuring isolation of electrical systems
- Routine testing of emergency systems
- Plumbing and drainage repairs
- Ground drainage
- Repairs of windows, doors and glazing
- Remedial repairs to plastering
- Painting and decorating works
- Repairs to tiling and flooring
- Customer service
- Fencing and railings
- Cutting and fitting masonry



### Behaviours

- Professionalism
- Integrity, reliability, motivation
- Flexible attitude
- Commitment to quality and excellence
- Perform under pressure
- Team focuses to meet goals
- Seek learning and development opportunities
- Prioritise and promote health and safety

Modules are delivered holistically through-out the programme.

18+ months

15+ months

3+ months

Module 1	Module 3	Module 5	Module 7	Module 9	Module 11	Module 13	Module 15	Module 17	Module 19	Module 21	End-Point Assessment
Induction Self development	Types of building, structures, materials and components	Health, Safety and welfare, including risk assessment	Handling information and data (including use of digital and information management)	Environment and Sustainable Practice	Working Practices	Ensuring isolation of electrical and electronic systems	Plumbing and drainage repairs	Repairs or refurbishment of windows, doors, and glazing	Minor painting and decorating works	Carrying out planned, responsive or temporary repairs to building structures or their immediate surroundings	
Module 2 Planning for Maintenance	Module 4 Regulatory compliance	Module 6 Hand and power tools	Module 8 Quality assurance and continuous improvement	Module 10 Communication and Customer Service	Module 12 Recognition of own level of competence and professional development	Module 14 Routine checking and testing of emergency systems	Module 16 Maintenance of water hygiene, environmental & energy systems	Module 18 Remedial repairs to plastering	Module 20 Minor repairs to tiling and flooring		





Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

[find out more](#)



## APPRENTICESHIP

# SAFETY, HEALTH & ENVIRONMENTAL TECHNICIAN

The Safety, Health, and Environmental Technician Apprenticeship prepares individuals for a career in health and safety management. This apprenticeship covers a range of topics, including risk assessment, accident investigation, health and safety legislation, environmental management, and emergency preparedness.

Upon completion of the apprenticeship, apprentices will have a solid understanding of health and safety management and will be able to identify, assess, and manage risks in a range of environments. They will also be equipped with the skills and knowledge to investigate accidents and incidents, conduct workplace inspections, and provide health and safety training to employees.

As a Safety, Health, and Environmental Technician, they will have a crucial role in promoting a safe and healthy workplace for employees and ensuring that their organisation complies with relevant health and safety legislation and regulations.



**Level 3**



**£0 to £250**

*Maximum cost for non-levy employers and micro-businesses*



**14+ months**

*Approximate on-programme training (does not include EPA period)*



**£5,000**

*Maximum cost/funding for levy employers*



### Knowledge

- Moral reasons for good SHE working practices
- Statutory SHE legislation
- Understanding hazards
- The range of work activities in a given situation and identifying how to prioritise and scope out the hazards
- Occupational hygiene, health surveillance and health and well-being campaigns
- Systems to manage change during an activity relevant to the working environment
- Decision making
- How to plan for SHE emergencies



### Skills

- Effective communication
- Safety, Health and Environmental Management systems
- Health and Safety or Environmental emergencies
- Safety, Health and Environmental inspections and monitoring systems
- SHE culture
- Health surveillance and health and wellbeing
- Managing change in the workplace
- Stakeholder Management and teamwork, Presentation skills
- Personal organisation and professionalism



### Behaviours

- Communicate effectively
- Work effectively in a team
- Contribute to a positive SHE culture
- Drive Innovation
- Use professional judgement
- Apply the code of ethics
- Commit to equality and diversity
- Continued professional development

Modules are delivered holistically through-out the programme.

----- 17+ months -----											
----- 14+ months -----										----- 3+ months -----	
Module 1	Module 2	Module 3	Module 4	Module 5	Module 6	Module 7	Module 8	Module 9	Module 10	Module 11	End-Point Assessment
Apprenticeship Induction Self development	Effective communication	Safety, Health and Environmental Management systems	Health and Safety or Environmental emergencies	Safety, Health and Environmental inspections and monitoring systems	Safety, Health and Environmental culture	Health surveillance and health and wellbeing	Managing change in the workplace	Stakeholder Management and team work	Presentation skills	End-Point Assessment Preparation	



Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

[find out more](#)



APPRENTICESHIP

# FACILITIES MANAGEMENT SUPERVISOR

The Facilities Management Supervisor Level 3 Apprenticeship is designed to prepare individuals for supervisory roles within the facilities management industry. This apprenticeship covers a range of topics, including leadership, health and safety, building maintenance, customer service, budgeting, and team management.

Upon completion of the apprenticeship, apprentices will have a deep understanding of the facilities management industry and will be able to lead a team effectively in a variety of settings, including offices, hospitals, schools, and public buildings. They will also be equipped with the skills and knowledge to manage budgets, plan and prioritise tasks, and effectively communicate with stakeholders. As a Facilities Management Supervisor, they will have a key role in ensuring that facilities are running efficiently, safely, and in line with best practice.



**Level 3**



**£0 to £250**

*Maximum cost for non-levy employers and micro-businesses*



**14+ months**

*Approximate on-programme training (does not include EPA period)*



**£5,000**

*Maximum cost/funding for levy employers*



## KNOWLEDGE

- Hard and soft Facilities Management
- Total or integrated Facilities Management
- Health & Safety
- Developing relationships in the workplace
- Develop & Implement risk assessment plans
- Organise & delegate day-to-day activities of staff
- Costs of the facilities management
- Procure supplies for the facilities management
- Resolve customer service queries and issues in accordance with contractual requirements



## SKILLS

- Compliance and health & safety
- Develop and implement risk assessment plans
- Contract Performance and Management
- Relationship Management
- People Management
- Resources and Building Management
- Project Management
- Personal Development
- Financial Management
- Problem-Solving



## BEHAVIOURS

- Analytical
- Customer Focused
- Collaborative
- Effective communicator
- Flexible
- Honest
- Methodical

Modules are delivered holistically through-out the programme.



Module 1	Module 2	Module 3	Module 4	Module 5	Module 6	Module 7	Module 8	Module 9	Module 10	Module 11	End-Point Assessment
Apprenticeship Induction	Facilities Management Function	Health and Safety	Risk assessment	EDI and Wellbeing	Customer and stakeholder management	Problem resolution	Continuous improvement	The Environment and Sustainability	Finance and reporting	End-Point Assessment Preparation	ActiveIQ



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Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

[find out more](#)



## APPRENTICESHIP

# FACILITIES SPECIALIST TEAM LEADER SUPERVISOR

This unique partnership of qualifications equips you with knowledge, skills, and behaviours in leadership styles, communication, team management, performance management, and problem-solving. It offers a robust foundation for a career in team leadership and supervision, particularly within the facilities management sphere, focusing on customer and stakeholder relations.

This tailor-made qualification package includes both the Level 3 Team Leader/Supervisor apprenticeship, as well as the Level 3 IWFM award. It offers comprehensive training in key leadership and facilities management topics, such as the organisation's facilities management arrangements, understanding the internal environment, as well as interactions with customers and suppliers. As a team leader or supervisor, you'll have a pivotal role in motivating and engaging your team, optimising their performance, and ensuring their full potential is realised. With the skills and knowledge acquired, you can progress to more senior positions within the organisation or pursue further training in leadership, management, or facilities management.



**Level 3**



**£0 to £225**

*Maximum cost for non-levy employers and micro-businesses*



**14+ months**

*Approximate on-programme training  
(does not include EPA period)*



**£4,500**

*Maximum cost/funding for levy employers  
+ £100 IWFM Certification fee*





### Knowledge

- Understand operational management approaches and model
- Know how to set up and manage a project using relevant tools and techniques
- Understand business finance: how to manage budgets, and financial forecasting
- Understand different leadership styles, how to lead multiple and remote teams
- Understand approaches to partner, stakeholder and supplier relationship management



### Skills

- Self-awareness & management of self
- Planning & prioritisation
- Leading & Managing multiple & remote teams
- Building Relationships
- Problem-solving and decision making
- Managing Change
- Dealing with conflict
- Project Management and Business development tools
- Delegating & giving feedback effectively
- Finance and Data Security



### Behaviours

- Drive to achieve
- Inclusive - Open, approachable, authentic, and able to build trust with others
- Agile - Flexible to the needs of the organisation. Is creative, innovative and enterprising when seeking solutions to business needs
- Professionalism

Modules are delivered holistically through-out the programme.

20+ months

15+ months

5+ months

Module 1	Module 2	Module 3	Module 4	Module 5	Module 6	IWFM Level 3 Award	Module 7	Module 8	Module 9	Module 10	IWFM Level 3 Award	Module 11	Module 12	End-Point Assessment	IWFM Level 3 Award
Induction	Self awareness & management of self	Planning & prioritisation	Leading & Managing multiple & remote teams	Building Relationships	Managing Change	<b>Mandatory Unit</b> FM3.01 Introduction to Facilities Management Credit Value 6	Delegating & giving feedback effectively	Problem solving and decision making	Dealing with conflict	Project Management and Business development tools	<b>Mandatory Unit</b> FM3.03 Customer and stakeholder relations in Facilities Management Credit Value 5	Finance and Data Security	End-Point Assessment Preparation		Submission and Certification



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Linked to our Facilities Management Pathway providing career advancement and progression opportunities.

[find out more](#)



APPRENTICESHIP

# FACILITIES SPECIALIST OPERATIONS DEPARTMENTAL MANAGER

This partnership of qualifications will give you knowledge, skills and behaviours in managing and developing your team, projects, planning and monitoring workloads, managing resources and facilities management. This bespoke package includes the Level 5 Operational Management Apprenticeship and the Level 4 IWFM award, comprehensively covering a number of important leadership and management areas including; facilities management, risk management in the organisation, organisational culture and context, and the importance of health and safety management.

Roles may include: Existing facilities managers, Operations managers, Building managers, Property managers, Regional managers, Divisional managers, Department managers and Specialist managers. You will have the ability to tailor your course and IWFM units to meet your individual requirements and develop the specialisms in facilities management to support you to Grow, Learn & progress.



**Level 5**



**£0 to £350**

*Maximum cost for non-levy employers and micro-businesses*



**15+ months**

*Approximate on-programme training (does not include EPA period)*



**7,000**

*Maximum cost/funding for levy employers + £100 IWFM Certification fee*



## Knowledge

- Understand operational management approaches and model
- Know how to set up and manage a project using relevant tools and techniques
- Understand business finance: how to manage budgets, and financial forecasting
- Understand different leadership styles, how to lead multiple and remote teams
- Understand approaches to partner, stakeholder and supplier relationship management



## Skills

- Self-awareness & management of self
- Planning & prioritisation
- Leading & Managing multiple & remote teams
- Building Relationships
- Problem-solving and decision making
- Managing Change
- Dealing with conflict
- Project Management and Business development tools
- Delegating & giving feedback effectively
- Finance and Data Security



## Behaviours

- Drive to achieve
- Inclusive - Open, approachable, authentic, and able to build trust with others
- Agile - Flexible to the needs of the organisation. Is creative, innovative and enterprising when seeking solutions to business needs
- Professionalism

Modules are delivered holistically through-out the programme.

----- 20+ months -----

----- 15+ months -----

----- 5+ months -----

Module 1	Module 2	Module 3	Module 4	Module 5	Module 6	IWFM Level 4 Award	Module 7	Module 8	Module 9	Module 10	IWFM Level 4 Award	IWFM Level 4 Award	Module 11	Module 12	End-Point Assessment	IWFM Level 4 Award
Induction	Self awareness & management of self	Planning & prioritisation	Leading & Managing multiple & remote teams	Building Relationships	Managing Change	<b>Mandatory Unit</b> FM4:01 Overview of Facilities Management Credit Value 6	Delegating & giving feedback effectively	Problem solving and decision making	Dealing with conflict	Project Management and Business development tools	<b>Optional Unit</b> Select from optional unit list	<b>Optional Unit</b> Select from optional unit list	Finance and Data Security	End-Point Assessment Preparation		Submission and Certification

# SKILLS BOOTCAMPS

## ACCELERATE SKILLS DEVELOPMENT WITH BOOTCAMPS

Skills Bootcamps provide swift and effective skills intervention, precisely addressing areas where your organisation or learning and development team identifies the need to enhance employee capabilities or integrate new skills and talent into your workforce.

These courses are highly flexible and can be delivered in various methods to suit the unique needs of your workforce, including fully remote delivery, classroom-based instruction, and practical hands-on training, depending on the subject matter.

## TALK TO US ABOUT DEVELOPING SKILLS BOOTCAMPS FOR YOUR ORGANISATION

We specialise in creating bespoke bootcamps designed to maximise the impact for your teams. Our tailored programmes ensure that your employees gain the relevant skills and knowledge needed to drive your organisation forward. Whether you require upskilling in specific areas or wish to onboard new talents with specialised training, we are here to help.



**Tailored Learning:** Our courses are developed in collaboration with employers and industry bodies to ensure they match industry needs, combining expert tuition with outstanding e-learning content and practical experiences.

**Provide a New Service:** For self-employed individuals, Skills Bootcamps can provide you with the knowledge and expertise to offer a new service and grow your business.

**Eligibility Criteria:** The bootcamps are open to adults aged 19 or over, who are either employed with their employer's support, self-employed, recently unemployed, or returning to work after a break. A reliable internet connection and suitable computing equipment are also part of the requirements.

**For Businesses:** Businesses seeking to upskill their workforce can benefit from these programmes by developing a skilled and loyal team, ready to meet the challenges of a rapidly evolving labour market.

**Financial Flexibility:** Skills Bootcamps are at no cost to the student but do have different employer funding requirements dependent on the size of the employer.

# SKILLS BOOTCAMPS EXAMPLES



BOOTCAMP

Level 2 | 12 Weeks

## Introduction to Retrofit Green Skills

The Introduction to Retrofit Green Skills Bootcamp is a comprehensive 12-week programme designed to equip participants with the essential skills and knowledge needed to excel in the growing field of sustainable building retrofitting. This Level 2 course is meticulously structured to ensure students not only understand the theory behind retrofitting but also gain practical, hands-on experience.

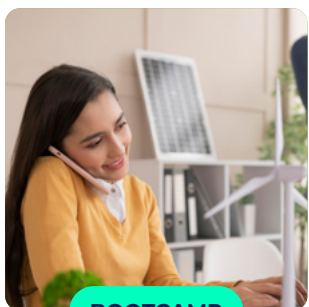


BOOTCAMP

Level 3 | 12 Weeks

## Lean Manufacturing and Six Sigma

The Lean Manufacturing & Six Sigma Skills Bootcamp is a dynamic 12-week, Level 3 course focused on equipping learners with the methodologies and tools necessary for excellence in manufacturing processes. This programme is designed to help participants master the art of improving efficiency, ensuring product quality, and eliminating waste in manufacturing operations. Graduates of this Bootcamp will be well-versed in the principles of Lean and Six Sigma, ready to implement these practices effectively in their workplace.



BOOTCAMP

Level 3 | 12 Weeks

## Advanced Retrofit Green Skills

The Advanced Retrofit Green Skills Bootcamp is an intensive 12-week Level 3 course designed for those looking to deepen their expertise in the field of sustainable retrofitting. The curriculum is built on a foundation of advanced techniques and expands into the intricate details of installation and sustainability impact. Participants will complete the course with a robust understanding of advanced retrofit principles, prepared to lead in the industry.



BOOTCAMP

Level 3 | 12 Weeks

## Construction Project Management

The Construction Project Management Skills Bootcamp is a 12-week Level 3 programme designed to provide a solid foundation in the fundamentals of construction project management. This course offers a blend of theoretical learning and practical application, culminating in an optional qualification exam. Students will engage with key aspects of project management tailored specifically for the construction industry, setting the stage for effective leadership and execution of construction projects.

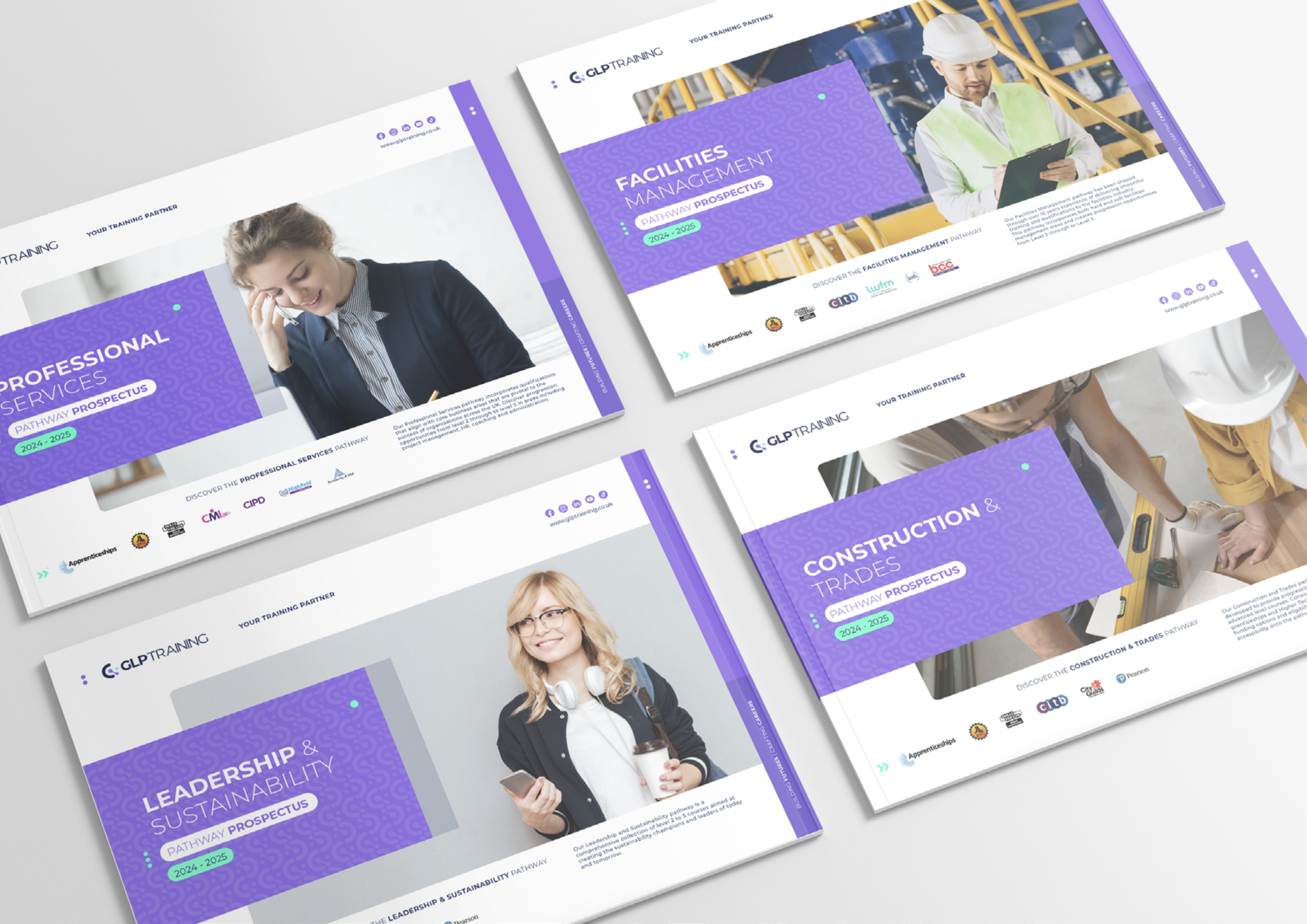
# WHO WE WORK WITH

Anchored by our ethos as an employer-led provider, our mission is to offer unparalleled, industry-relevant apprenticeship programmes to a diverse spectrum of organisations.

**GLP Training** is the preferred training partner for a broad array of companies, ranging from small local businesses to enterprising start-ups and established multinational corporations, spanning the length and breadth of the UK.

With GLP Training, organisations are not just opting for an apprenticeship provider; they're choosing a partner committed to their long-term growth and success, empowering their workforce, and ultimately driving their business forward.





# PROFESSIONAL SERVICES

## PATHWAY PROSPECTUS

2024 - 2025



DISCOVER THE PROFESSIONAL SERVICES PATHWAY

Our Professional Services pathway incorporates qualifications that align with core business areas that are pivotal to the success of organisations across the UK. Discover progression opportunities from level 2 through to level 5 in areas including project management, HR, coaching and administration.



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# FACILITIES MANAGEMENT

## PATHWAY PROSPECTUS

2024 - 2025



DISCOVER THE FACILITIES MANAGEMENT PATHWAY

Our Facilities Management pathway has been shaped through over 10 years experience of delivering impactful training and qualifications to the facilities industry. This pathway incorporates both hard and soft facilities management areas and creates progression opportunities from Level 2 through to Level 5.



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# LEADERSHIP & SUSTAINABILITY

## PATHWAY PROSPECTUS

2024 - 2025



YOUR TRAINING PARTNER

DISCOVER THE LEADERSHIP & SUSTAINABILITY PATHWAY

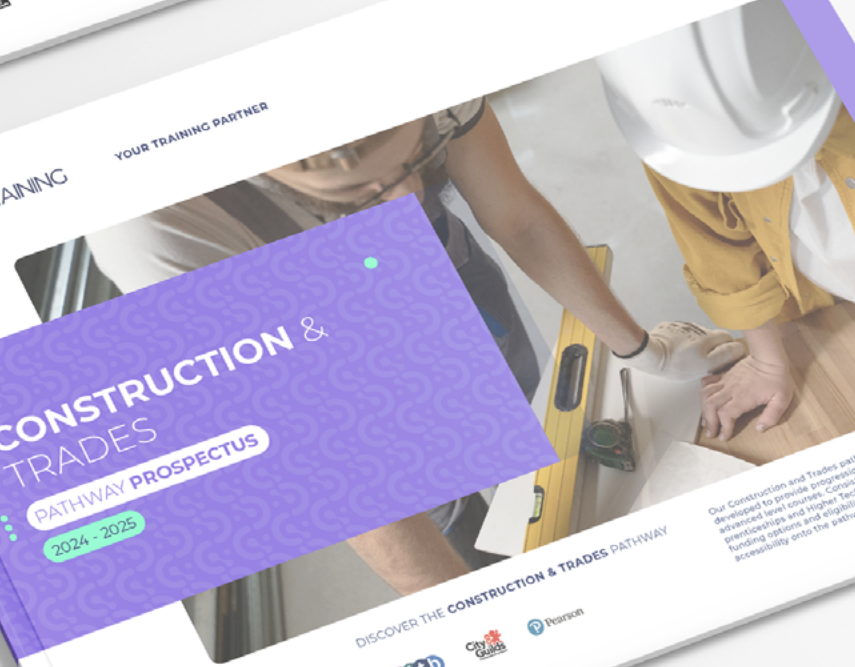
Our Leadership and Sustainability pathway is a comprehensive collection of level 2 to 5 courses aimed at creating the sustainability champions and leaders of today and tomorrow.



# CONSTRUCTION & TRADES

## PATHWAY PROSPECTUS

2024 - 2025



YOUR TRAINING PARTNER

DISCOVER THE CONSTRUCTION & TRADES PATHWAY

Our Construction and Trades pathway is developed to provide progression opportunities from level 2 through to level 5. Discover funding options and eligibility criteria for apprenticeships and higher technical qualifications. Find out more about the pathway and its availability onto the pathway.



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# GLP TRAINING

building futures | crafting careers



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